

Further information

Planning Permission / Building Control Approval

You are responsible for determining whether any relevant planning permission or building regulation approval is required and are responsible for providing approvals and permissions from the local authority upon completion.

Newport City Homes are not be liable for any costs incurred.

Should Newport City Homes incur any costs in relation to professional reports obtained, e.g. structural engineer reports, these costs will be re-charged to you whether permission is granted or not.

Party Wall Notices

A party wall notice must be issued if the works requested impact upon the party wall, i.e, building a new wall, working within a 6-meter vicinity of an existing boundary, cutting into a party wall, making a party wall taller, shorter or deeper etc

It will be your responsibility to ensure the party wall notice is issued and agreed prior to any work commencing.

Further details relating to party wall notices can be found [here](#).

Asbestos

If works requested are of an intrusive or destructive nature An Asbestos Refurbishment and Demolition survey must be undertaken, this report will identify any potential asbestos issues. An asbestos specialist licensed surveying company must carry out the survey and you will meet the cost for the report.

Copies of all documentation must be submitted prior to works being carried out.

Nominated Contractor / Tradesperson

You must only use competent tradespeople / contractors who are also fully insured with the relevant levels of cover for public liability/professional indemnity etc.

Copies of the certificates must be provided prior to any works commencing.

Prior to works commencing, you will need to ensure that the nominated contractor/tradesperson is able to supply copies of their risk assessments and method statements (RAMS) along with their construction phase plan (CPP) to satisfy CDM regulations outlining how they intend to carry out the works due.

The contractor will also be required to provide a schedule/programme of works in order for the works to be checked etc etc. A materials specification will also be required for all items as part of the project.

Gas Safe

Any work to heating installations or gas service pipework must be carried out by a Gas Safe registered engineer. Certificates and engineer's registration numbers must be provided to Newport City Homes upon completion of the work.

Electrical Works

An NICEIC registered electrical engineer must carry out any works to electrical installations. Certificates and engineer's registration numbers must be provided to Newport City Homes upon completion of the work.

Windows & Doors

Any works to replace windows and doors must be carried out by a FENSA or CERTASS registered contractor. Certificates and registration numbers must be provided to Newport City Homes upon completion of the work.

