

Newport City Homes #YourNCH Awards Terms and Conditions

1. In order to nominate someone, you must be a UK resident (including Channel Islands and the Isle of Man) aged 13 or over and not be a Newport City Homes company employee, employee of any of its affiliates, close relative of any such employees or connected to the awards competition directly or through a close relative. You cannot nominate yourself. You do not need to be a Newport City Homes resident to nominate. You **must** be a NCH resident to be nominated.
2. Any person who is a resident of Newport City Homes can be nominated, except Newport City Homes company employees, employees of any of its affiliates, close relatives of any such employees or connected to the award directly or through a close relative. We reserve the right to check eligibility for nomination.
3. Nominations can be made either:
 - I. By post to #YourNCH Awards, Nexus House, Mission Court, Newport, NP20 2DW
 - II. Online at newportcityhomes.com/10years
 - III. By completing a #YourNCH Awards nomination form at events or NCH offices
4. Please provide as much information as possible to ensure the nomination can be judged appropriately. Please note that all nominations, whether online or post, must be received no later than midnight on **June 28, 2019**. Any nominations received after this will not be accepted. Please be aware that sending personal data by email may not be secure as email messages can be intercepted.
5. The NCH team may contact the nominator or the nominee (his/her parent or guardian, where applicable) to verify facts and/or events. This should not be interpreted as anything other than an information gathering exercise.
6. All nominations will be judged on merit and should fall under at least one of the below criteria;
 - A resident who has made a difference to the community they live in
 - A resident who improves the life of an individual or group of people by caring for them on a regular basis
 - A resident who helps to make the neighbourhood or local community a better place to live or work, either on a regular basis or through a single act of kindness
 - A resident who has gone the extra mile to raise funds for a charity or good cause
 - A resident who has shown bravery or demonstrated an act of great courage in the face of adversity
 - A resident who has gone out of their way to help combat loneliness or social isolation within the older community
7. Nominations will close on 28 June 2019. Following this, entries will be shortlisted by the NCH Scrutiny Panel and a shortlist will be released no later than 31 August 2019.

8. The #YourNCH Awards shortlist will be available to the public for voting throughout September 2019. Voting will close on Friday 27 September 2019 and no votes will be accepted after this date. Any member of the public can vote and you do not have to be a NCH resident to vote.
9. NCH reserves the right to make changes to these dates – any changes will be communicated to residents via online and social media.
10. The decision on the #YourNCH Award winners is final. No correspondence relating to the award winners will be entered into.
11. The prize will consist of the below in shopping vouchers of the winners choice. There is no cash alternative and the prize cannot be sold or transferred in any circumstances. No commercial gain can be made from using or referencing the NCH brand, the award itself or any other element of this awards process.
 - First prize: £250
 - Second prize: £200
 - Third prize: £150
12. Nominees will be contacted following their nomination and will need to provide their consent to continue with the #YourNCH Awards process. All nominees will be issued with a Privacy Notice regarding our use of data collected through the #YourNCH Awards.
13. Nominees must agree to take part in any post-award publicity if required.
14. NCH reserves the right to:
 - I. Vary these Terms, including but not limited to, opening and close times of the awards nominations
 - II. Disqualify any nomination that breaches the rules or is fraudulent in any way or brings NCH into disrepute
 - III. Cancel the awards, at any stage, if in its opinion it is deemed necessary or if circumstances arise outside its control.
15. Nominees who have been shortlisted will be notified in August.
16. NCH cannot accept any responsibility whatsoever for any technical failure, postal strike or delivery issue, loss of data via use of a third party email platform or malfunction or any other problem which may result in any loss or data, any nomination being lost or not properly registered.
17. The information you provide such as your name, age, contact information and any nominee data will only be used for the purposes of administering the #YourNCH Awards. Personal data is shared safely and securely with the NCH Communications team and the judging panel who assist in administering the award. NCH will not pass your information to anyone else without your prior permission. However your information may be shared within NCH. NCH will destroy your information once the award process has completed, which will be no later than 31 December 2019. If you have any questions about your data or would like to amend

your data or withdraw your data please contact communications@newportcityhomes.com.
For more information about NCH's privacy policy go to
<http://www.newportcityhomes.com/media/1792/tenants-privacy-notice-final.pdf>

18. The promoter of the awards is Newport City Homes and these terms and conditions are subject to the laws of England and Wales.